



South Quay
College

Charging and Remissions Policy

Date of last review:	January 2018	Review period:	2 years
Date of next review:	January 2020	Owner:	M. Nirsimloo

Context

South Quay College (SQC) wants to provide as positive and accessible learning programme for all learners, and puts a high priority on providing services for free to our learners. This is important to maintain an inclusive community that recognises the social background of each learner. SQC may however, from time to time, require a small financial contribution to cover the cost of an event, such as an offsite visit, residential or extra-curricular activity. The Governing Body believes that the instances of such a request will be very rare, but reserves the right to evaluate an occurrence and determine if any contribution is necessary.

The below sections set out in more detail what could be covered by this. SQC will make all effort to fully bear the costs of any events the learner may be involved with.

Charging policy

Charging will be permitted for the following activities:

1. The full costs of board and lodging on residential visits.
2. The full costs associated with individual or small group tuition in the playing of a musical instrument, whether in or out of timetabled provision.
3. The full costs of activities which take place wholly or mainly outside of timetabled provision, but which are not provided as part of the curriculum being undertaken by the learner.
4. The costs (full or partial) of breakages caused by learners. A charge is unlikely to be made for accidental breakage, unless the learner was not heeding previously stated warnings. The recovery of the full cost of deliberate breakage or vandalism can be sought by SQC.

Remissions

Where the parent of a learner is in receipt of qualifying state benefit(s), the Governing Body will remit in full the cost of board and lodging for the following:

1. Any residential activity that is organised for the learner and which takes place within college time. This will also be the case where the residential activity forms part of the curriculum for a public examination.
2. Any residential visits outside school time which are covered by the following criteria, where the education is provided: a) To fulfil any requirements specified in the curriculum for a prescribed public examination. b) Specifically to fulfil statutory duties relating to the National Curriculum imposed by Section 10 (ii) of the 1988 Act. c) The costs of individual instrumental music tuition will also be remitted in all cases where the individual tuition is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum.
3. The Governing Body may remit charges in full or in part to other parents after considering other specific hardship cases. SQC is happy to discuss, in the strictest of confidence, any case for the remission of charges.